

# Planning Group Process to Develop a MRRIC Charter (Missouri River Recovery Implementation Committee)

## DRAFTING TEAM MEETING

Wednesday, January 23, 2008 - 8:00 am - 9:30 pm  
Thursday, January 24, 2008 - 8:30 am - 11:30 am

Omaha Magnolia Hotel  
1615 Howard Street  
Omaha, Nebraska 68102  
Phone: (402) 341-2500

### *DRAFT AGENDA, v2*

**Meeting Goals:**

- To develop agreement and consensus on the definitions section of the draft MRRIC charter - *action item*
- To gain the consensus of the Drafting Team on a recommended MRRIC charter - *action item*
- To develop agreement and consensus on the transmittal letter to accompany the recommended MRRIC charter - *action item*

### Wednesday, January 23rd

8:00 am      Meeting Opening and Introductions

**Goals:** To introduce meeting participants and conduct a roll call of seats and interests represented in the room  
To review the agenda and meeting purposes and goals  
To adopt the agenda and goals for this two-day meeting - *action item*

8:15 am      Adoption of November Meeting Minutes

**Goal:** To adopt the minutes from the November Planning Group meeting  
- *action item*

**REQUEST:** *Send suggested revisions to Doug Huston ([accuedit@comcast.net](mailto:accuedit@comcast.net)) by 12:00 noon, Wednesday, January 16th.*

8:30 am      Updates and Input from the Federal Working Group

**Goals:** To provide the Federal Working Group (FWG) an opportunity to share input with the Drafting Team, including feedback on the draft MRRIC charter  
To provide an update from the FWG on recent conference calls and activities  
To meet Ernie Quintana, Regional Director, National Park Service

9:00 am Definitions in the Draft MRRIC Charter

Goal: To develop agreement and consensus on the definitions section of the draft MRRIC charter

**BREAK, as needed**

12:00 noon LUNCH (on your own)

1:00 pm Developing Consensus on a Recommended MRRIC Charter

Goal: To develop agreement and consensus on the Draft MRRIC charter as a complete document

3:00 pm **BREAK**

3:15 pm Draft Transmittal Letter for the Recommended MRRIC Charter

Goal: To introduce a draft transmittal letter developed by the Planning Group co-chairs and refined via conference call on December 19, 2007

4:00 pm Input from Members of the Review Panel

Goal: To provide members of the Review Panel an opportunity to share input and insights with the Drafting Team

4:15 pm Public Comment

Goal: To provide the public time to share ideas with the Drafting Team

4:30 pm **BREAK and Dinner (on your own)**

**Purpose:** To enable the facilitation team to produce a revised Draft MRRIC Charter and transmittal letter to the Drafting Team for final discussion on the first day of this meeting

7:00 pm Final Discussions to Develop Consensus on a Recommended MRRIC Charter

Goal: To provide time for final review of the Draft MRRIC Charter before considering its final approval and recommendation on the second day of this meeting

- 8:30 pm      **Final Discussions to Develop Consensus on a Transmittal Letter**
- Goal: To provide time for final review of the Draft MRRIC Charter before considering its final approval and recommendation on the second day of this meeting
- 9:15 pm      **Wrap Up and Closing**
- Goals: To review accomplishments and to invite feedback on the meeting  
To preview tomorrow's agenda and final action items
- 9:30 pm      **ADJOURN**

Thursday, January 24th

- 8:30 am      **Meeting Opening**
- Goals: To review the day's agenda meeting purposes and goals  
To recap and reflect on yesterday's progress and accomplishments
- 8:45 am      **Final Consensus on a Recommended MRRIC Charter**
- Goal: To come to consensus on a recommended charter for MRRIC - *action item*
- 9:45 am      **Final Consensus on the Transmittal Letter**
- Goal: To come to consensus on the transmittal letter to accompany the recommended MRRIC charter - *action item*
- 10:30 am     **Final Perspectives on the Charter Development Process**
- Goal: To provide an opportunity for members of the public, the Review Panel, the Drafting Team, the Federal Working Group, the Institute staff, and the co-chairs to share final thoughts, comments, and feedback on the charter development process for MRRIC
- 11:15 am     **Wrap Up and Closing**
- 11:30 am     **ADJOURN**