

Planning Group Process to Develop a MRRIC Charter
(Missouri River Recovery Implementation Committee)

DRAFTING TEAM MEETING

Thursday, July 19, 2007 - 8:00 am - 5:00 pm

Friday, July 20, 2007 - 8:00 am - 12:00 noon

Magnolia Hotel, 1615 Howard Street, Omaha, NE 68102

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www.magnoliahotelomaha.com

DRAFT AGENDA

Meeting Purposes: To adopt the operating procedures and ground rules for the Planning Group - *action item*
To adopt the Drafting Team meeting schedule for the project - *action item*
To develop and adopt a prioritized approach for developing the charter for MRRIC - *action item*

Thursday, July 19th

8:00 am Meeting Opening and Introductions

Goals: To open the meeting with an invocation and the Pledge of Allegiance
To introduce meeting participants and conduct a roll call of seats and interests represented at the table
To review the agenda and meeting purposes and goals
To adopt the agenda and meeting goals for this two-day meeting - *action item*

8:15 am Adoption of June Meeting Summary and Minutes

Goal: To adopt the meeting summary and minutes from the June Drafting Team meeting - *action item*

Handout (1): Draft meeting summary and minutes from the June meeting

8:45 am Operating Procedures and Ground Rules for the Planning Group

Goal: To discuss final revisions to the draft proposed Operating Procedures and Ground Rules for formal adoption on Friday, July 20

Handouts (2): Revised draft Operating Procedures and Ground Rules for the Planning Group in both "clean" and track changes formats reflecting revisions and agreements from the June Drafting Team meeting

9:45 am BREAK

- 10:00 am Operating Procedures and Ground Rules for the Planning Group, continued
- 11:00 am Input from Members of the Review Panel and the Federal Working Group
 Goal: To provide members of the Review Panel and the Federal Working Group an opportunity to share input and insights with the Drafting Team
- 11:15 am Public Comment
 Goal: To provide members of the public an opportunity to share thoughts, ideas, and concerns with the Drafting Team
- 11:30 am Planning Group Meeting Schedule
 Goal: To adopt the meeting schedule and locations for the Planning Group for October, November, and December 2007 - *action item*
Handout (1): Meeting and Administrative Schedule
- 12:00 noon LUNCH
- 1:15 pm Examples of Other Charters
 Goal: To present the results of research by the U.S. Institute for Environmental Conflict Resolution (USIECR) on the components of other group charters guiding environmental collaborative efforts
 To receive an update on the status of the project web site and the resources it can offer the Planning Group
- 2:30 pm Development of Approach for Charter Development for MRRIC
 Goals: To identify the major categories and components for the MRRIC charter
 To develop a prioritized proposal for developing the details for the individual components of the MRRIC charter for adoption on Friday, July 20th
- 2:45 pm BREAK
- 3:00 pm Development of Approach for Charter Development for MRRIC, continued
- 4:45 pm Wrap Up and Closing
 Goals: To review the day's accomplishments and commitments
 To preview tomorrow's agenda
 To invite feedback on today's meeting and suggestions for tomorrow
- 5:00 pm ADJOURN
- 6:30 pm Dinner hosted by the Iowa Corn Growers and other generous sponsors. Location TBD.

Friday, July 20th

8:00 am **Meeting Opening and Introductions**

Goals: To review the day's agenda meeting purposes and goals
To recap and reflect on yesterday's progress and accomplishments

8:15 am **Adoption of Planning Group Operating Procedures and Ground Rules**

Goal: To adopt the Operating Procedures and Ground Rules that will guide the Drafting Team's work in developing a charter for MRRIC - *action item*

9:30 am **Input from Members of the Review Panel and the Federal Working Group**

Goal: To provide members of the Review Panel and the Federal Working Group an opportunity to share input and insights with the Drafting Team

9:45 am **Public Comment**

Goal: To provide members of the public an opportunity to share thoughts, ideas, and concerns with the Drafting Team

10:00 am **BREAK**

10:15 am **Adoption of Approach for Charter Development for MRRIC**

Goals: To adopt a prioritized approach for developing the details for the individual components of the MRRIC charter - *action item*

11:15 am **August Drafting Team Meeting**

Goals: To confirm the date and location for the next meeting: 27-28 August (27th half day/afternoon and 28th full day) in Billings, MT
To identify the major topics and activities for the next meeting
To assign preparation and homework for the next meeting

11:30 am **Wrap Up and Closing**

Goals: To acknowledge accomplishments and progress made at this meeting
To review commitments made at this meeting
To identify and confirm follow-up activities
To evaluate this meeting:
- What did participants like and want to see continued?
- What do participants suggest be changed or improved?

12:00 noon **ADJOURN**