

Planning Group Process to Develop a MRRIC Charter  
(Missouri River Recovery Implementation Committee)

DRAFTING TEAM MEETING

Tuesday, June 19, 2007 - 1:00 - 6:00 pm  
Wednesday, June 20, 2007 - 8:30 am - 4:00 pm

Minneapolis Airport Marriott  
2020 East American Boulevard, Bloomington, MN 55425

*DRAFT AGENDA*

Meeting Purposes: To begin identification of the desirable components of a charter for MRRIC  
To clarify the assumptions and legal, regulatory, and policy issues related to chartering MRRIC  
To adopt the operating procedures and ground rules for the Planning Group - *action item*  
To adopt the Drafting Team meeting schedule for the project - *action item*

Draft Agenda: Tuesday, June 19th

1:00 pm Meeting Opening

Goals: To review the agenda and meeting purposes and goals  
To adopt the agenda and meeting goals for this two-day meeting - *action item*

1:15 pm Introductions

Goals: To introduce participants and the importance of this chartering project to their interests  
To build understanding of shared interests and concerns

2:00 pm Facilitation Team Selection

Goal: To review the interview evaluation matrix for selection of the facilitation team

2:15 pm BREAK

2:30 pm Context of the Project: Panel Interview

Goals: To clarify the purpose, assumptions, legal, regulatory, and policy issues related to the project from the perspective of the Federal Working Group  
To communicate expectations about the purpose and goals of the group

- 3:15 pm      **BREAK**
- 3:30 pm      **Water Resources Development Act (WRDA)**
- Goal: To provide an update on the current status of the Water Resources Development Act (WRDA)
- Handouts: Senate bill language, Congressional letter (May 23, 3007), and letter attachment.*
- 4:00 pm      **Operating Procedures and Ground Rules for the Planning Group**
- Goal: To discuss revisions and finalize the proposed Operating Procedures and Ground Rules for formal adoption on Wednesday, June 20
- Handout: Revised draft Operating Procedures and Ground Rules for the Planning Group (a work product from the facilitation team developed with input from Planning Group members, co-chairs, and the US Institute for Environmental Conflict Resolution staff)*
- 4:30 pm      **Reflections from Members of the Review Panel and the Federal Working Group**
- Goal: To provide members of the Review Panel and the Federal Working Group an opportunity to share their input and insights with the Drafting Team
- 4:45 pm      **Public Comment**
- Goal: To provide members of the public an opportunity to share thoughts, ideas, and concerns with the Drafting Team
- 5:00 pm      **BREAK**
- 5:15 pm      **Planning Group Meeting Schedule**
- Goal: To adopt the meeting schedule for the Planning Group for 2007 - *action item*
- Handout: Draft meeting schedule*
- 5:45 pm      **Wrap Up and Closing**
- Goals: To review the day's accomplishments and commitments  
                                To preview tomorrow's agenda  
                                To invite feedback on today's meeting and suggestions for tomorrow
- 6:00 pm      **ADJOURN**

Draft Agenda: Wednesday, June 20<sup>th</sup>

8:00 am Meeting Opening and Introductions

Goals: To review the day's agenda meeting purposes and goals  
To recap and reflect on yesterday's progress and accomplishments

8:30 am Adoption of Planning Group Operating Procedures and Ground Rules

Goal: To adopt the Operating Procedures and Ground Rules that will guide the Drafting Team's work in developing a charter for MRRIC - *action item*

9:15 pm Reflections from Members of the Review Panel and the Federal Working Group

Goal: To provide members of the Review Panel and the Federal Working Group an opportunity to share their input and insights with the Drafting Team

9:30 pm Public Comment

Goal: To provide members of the public an opportunity to share thoughts, ideas, and concerns with the Drafting Team

9:45 am BREAK

10:00 am Adoption of Planning Group Operating Procedures and Ground Rules, cont

Goal: To adopt the Operating Procedures and Ground Rules that will guide the Drafting Team's work in developing a charter for MRRIC - *action item*

11:00 am BREAK

11:15 am Examples of Other Charters

Goal: To present the results of recent research by the U.S. Institute for Environmental Conflict Resolution (USIECR) on the components of other group charters guiding environmental collaborative efforts

12:00 noon LUNCH

- 1:15 pm      **Identification of Desirable Charter Components for MRRIC**
- Goals: To discuss and identify the major categories for operating procedures and ground rules that would be desirable for the MRRIC charter  
To develop a proposal for the outline of the components of the MRRIC charter for consideration and adoption at the July Drafting Team meeting
- 2:45 pm      **BREAK**
- 3:00 pm      **July Drafting Team Meeting**
- Goals: To confirm the date and probable location for the next meeting  
To identify the major topics and activities for the next meeting  
To assign preparation and homework for the next meeting
- 3:30 pm      **Wrap Up and Closing**
- Goals: To acknowledge accomplishments and progress made at this meeting  
To review commitments made at this meeting  
To identify and confirm follow-up activities  
To evaluate this meeting:  
- What did participants like and want to see continued?  
- What do participants suggest be changed or improved?
- 4:00 pm      **ADJOURN**