

Questionnaire for Application to Federal Environmental Facilitators Project

[Agency Name]

Name:

Position:

Agency/Bureau/Office:

1. What relevant training in Facilitation or Conflict Resolution have you received?

Please list training courses in environmental negotiation, facilitation, mediation or similar or related courses in other subject areas that you have taken. Provide the title, trainer, number of hours for each course and when you had the training to the extent that you can. You may include trainings from universities, commercial vendors, and in-house agency trainings.

2. Please indicate below the number of meetings or processes in which you have served as a lead or co-facilitator or mediator:

a) Public Meetings or Public Hearings with external Stakeholders:

_____ non-environmental issues _____ lead _____ co-facilitator
_____ environmental issues _____ lead _____ co-facilitator

b) Internal Workgroups:

_____ non environmental issues _____ lead _____ co-facilitator
_____ environmental issues _____ lead _____ co-facilitator

c) Inter- Agency meetings:

_____ non-environmental issues _____ lead _____ co-facilitator
_____ environmental issues _____ lead _____ co-facilitator

d) Litigation Settlement

_____ non environmental issues _____ lead _____ co-mediator/facilitator
_____ environmental issues _____ lead _____ co-mediator/facilitator

How many times have you conducted a conflict assessment or situation assessment and designed an appropriate process for dealing with an environmental issue? _____ How many times have

you conducted a situation assessment and/or process design for a non-environmental issue?

4. What is your professional background? (You may attach a recent resume to supplement your answers to this question and to question 5.)

a) Current Position: Title _____ Major duties or subject matter (1-2 sentences)

b) Previous Positions: Title _____ Major duties or subject matter (list going back 10 years)

5. Educational background: List all college and graduate school degrees with concentrations:

6. Please provide up to 5 examples of cases that you think demonstrate your competence as a facilitator/mediator. (Include two or three sentences that cover the topic and goal of the meeting, the types of participants and the level of controversy, if there was any . Use an additional page if needed.)

7. Please list any foreseeable limitations on your availability to work as a facilitator for the Federal Environmental Facilitators Project, e.g. time, location, issues posed by your agency's mission, etc.

8. Please indicate your experience as a neutral or as an environmental professional in cases with the following issues or attributes. Indicate facilitation experience with the letter F, mediation experience with the letter M, and indicate issues with which you have more general experience with a check mark.

- Agricultural Issues
- Air Quality
- Allocation of Liability for Damages
- Archeological, Historic Preservation
- Brownfields
- Coastal Zone Issues
- Cross Cultural
- Ecosystem Management
- Endangered Species
- Energy Issues (Conservation, Hydro, Nuclear, Oil & Gas)
- Environmental Enforcement and Permitting
- Environmental Justice
- Facility Setting
- Fisheries
- Floodplain
- Forestry
- Hazardous Waste
- Insurance Coverage
- Land Use, Growth Management, Sustainable Development
- Landfills
- Military/Base Issues
- Mining
- Native American Issues
- NEPA
- Oceans
- Oil and Gas Production

- Pesticides, Toxic Substances
 - Public Health
 - Public Lands Issues
 - Radioactivity (Waste, Substances, Storage, Leakage, Transport)
 - Recycling, Conservation
 - Resource Management
 - Right-to-Know, Consumer Safety
 - Solid Waste Issues
 - Superfund
 - Transportation: Highways
 - Transportation: Mass Transit
 - Transportation: Bridges
 - Transportation: Airports
 - Transportation: Other
 - Treaties
 - Urban Infrastructure (utilities, communication facilities, sewerage, etc.)
 - Water Management/Allocation/Rights
 - Water Quality/River Basins
 - Watershed Management/Planning
 - Wetlands/Estuaries
 - Wildlife Issues
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- Other: _____

Please return this form to [contact person at agency]

APPLICANT CERTIFICATION

The information provided in this form and any attachments is true and complete to the best of my knowledge and recollection and accurately reflects my qualifications to facilitate cases referred to me. I agree to act in an impartial manner, supporting all points of view in an equitable manner in any facilitation I conduct under this program. I agree to act only as a facilitator in matters under this program and not in my usual agency role.

Signature of Applicant

Date

SUPERVISOR'S ENDORSEMENT

Workload permitting, I agree to allow _____ to serve as a facilitator if called upon to do so by my agency or another federal agency. Based upon my knowledge of the temperament and inter-personal skills, I believe this person has the ability and potential to perform effectively as a facilitator. My concurrence in no way limits my ability to schedule this employee's work and schedule. I further understand that no compensation is associated with performing services under this agreement other than possible travel costs and per diem expenses incurred by the facilitator.

Signature of Supervisor

Date