

# Planning Group Process to Develop a MRRIC Charter (Missouri River Recovery Implementation Committee)

## PLANNING GROUP MEETING Review Panel and Drafting Team

Wednesday, November 28, 2007, 8:00 am - 5:00 pm

Denver Renaissance Hotel, Ballroom B (corridor side)  
3801 Quebec Street, Denver, Colorado, (303) 399-7500

### *DRAFT AGENDA, v3*

- Meeting Goals:**
- To complete discussion and feedback from the Review Panel to the Drafting Team on the draft MRRIC Charter
  - To discuss and consider public input on the draft MRRIC charter
  - To gain the consensus of the Drafting Team on a recommended MRRIC charter - *action item*
  - To develop consensus on the contents of the transmittal letter to accompany the recommended charter - *action item*

*Note: Agenda timing may be adjusted to reflect the amount and complexity of public comment received during the public comment period which ends November 21<sup>st</sup>.*

### Wednesday, November 28th

#### 8:00 am Meeting Opening and Introductions

- Goals:** To introduce meeting participants and conduct a roll call of seats and interests represented in the room
- To review the agenda and meeting purposes and goals
  - To adopt the agenda and goals for this two-day meeting - *action item*

#### 8:15 am Adoption of October Meeting Minutes

- Goal:** To adopt the minutes from the October Planning Group meeting - *action item*

**REQUEST:** *Send suggested revisions to Doug Huston ([accuedit@comcast.net](mailto:accuedit@comcast.net)) by 12:00 noon, Wednesday, November 21<sup>st</sup>.*

#### 8:30 am Updates and Input from the Federal Working Group

- Goals:** To provide the Federal Working Group (FWG) an opportunity to share input with the Drafting Team, including feedback on the draft MRRIC charter
- To provide an update from the FWG on recent conference calls and activities

**DRAFTING TEAM BREAK-OUT**  
*Ballroom B (corridor side)*

**REVIEW PANEL BREAK-OUT**  
*Kennedy Room*

9:15 am      Membership

**Goal:** To consider Federal Working Group feedback, public comment, and results of the Membership committee conference call to develop a recommendation on membership for the MRRIC charter

9:15 am      Prioritization of Input

**Goal:** To prioritize Review Panel input on the draft MRRIC charter to share with the Drafting Team

**BREAK, as needed**

11:00 am      Review Panel Priority Input

**Goal:** To provide members of the Review Panel an opportunity to share their top priorities for input and suggested revisions to the draft MRRIC charter

11:45 am      Prioritization of Draft MRRIC Charter Elements for Finalization

**Goal:** To prioritize major sections of the draft MRRIC charter for the afternoon's work in considering input from the public, Review Panel, and Federal Working Group.

12:00 noon      LUNCH (on your own)

1:00 pm      Developing Consensus on a Recommended MRRIC Charter

**Goal:** To consider Review Panel input, public comment, and federal agency feedback on specific sections of the draft charter  
To develop consensus on recommended sections of the MRRIC charter

**BREAK, as needed**

4:00 pm      Draft Transmittal Letter for the Recommended MRRIC Charter

**Goal:** To introduce a draft transmittal letter being developed by the Planning Group co-chairs to accompany the recommended MRRIC charter

4:30 pm      Public Comment

**Goal:** To provide the public time to share ideas with the Drafting Team

4:45 pm      Wrap Up and Closing

**Goals:** To review accomplishments and to invite feedback on the meeting  
To preview tomorrow's agenda based on the day's progress

5:00 pm      ADJOURN