

# Planning Group Process to Develop a MRRIC Charter (Missouri River Recovery Implementation Committee)

## DRAFTING TEAM MEETING

Thursday, November 29, 2007 - 8:00 am - 4:30 pm

Denver Renaissance Hotel  
Ballroom B (corridor side)  
3801 Quebec Street  
Denver, Colorado,  
(303) 399-7500

### *DRAFT AGENDA, v3*

**Meeting Goals:** To gain the consensus of the Drafting Team on a draft MRRIC charter to consider for final recommendation to the federal agencies in January 2008 - *action item*  
To discuss the approach and contents of the transmittal letter to accompany the recommended charter

Thursday, November 29th

8:00 am **Meeting Opening**

Goals: To review the day's agenda meeting purposes and goals  
To recap and reflect on yesterday's progress and accomplishments

8:15 am **Developing Consensus on a Recommended MRRIC Charter**

Goal: To consider Review Panel input, public comment, and federal agency feedback on specific sections of the draft charter  
To develop consensus on recommended sections of the MRRIC charter

**BREAK, as needed**

12:30 noon **LUNCH**

1:30 pm **Input from Members of the Review Panel**

Goal: To provide members of the Review Panel an opportunity to share input and insights with the Drafting Team

1:45 pm **Input from Representatives of the Federal Working Group**

Goal: To provide members of the Federal Working Group an opportunity to share input and insights with the Drafting Team

- 2:00 pm      **Public Comment**
- Goal: To provide members of the public an opportunity to share thoughts, ideas, and concerns with the Drafting Team
- 2:15 pm      **Draft Charter for MRRIC**
- Goal: To come to consensus on a Recommended MRRIC charter - *action item*
- 2:45 pm      **BREAK**
- 3:00 pm      **Review of Draft Transmittal Letter for the MRRIC Charter**
- Goal: To come to consensus on the draft transmittal letter to accompany the recommended MRRIC charter
- 4:00 pm      **Next Steps - Next Meeting**
- Goals: To confirm the date and location for the next Drafting Team meeting  
To identify the major topics and activities for the next meeting  
To assign preparation and homework for the next meeting
- 4:15 pm      **Wrap Up and Closing**
- Goals: To acknowledge accomplishments and progress made at this meeting  
To review commitments made at this meeting  
To identify and confirm follow-up activities  
To evaluate this meeting:  
- What did participants like and want to see continued?  
- What do participants suggest be changed or improved?
- 4:30 pm      **ADJOURN**