

**Planning Group Process to Develop a MRRIC Charter  
(Missouri River Recovery Implementation Committee)**

***PUBLIC WORKSHOP PROPOSAL***

Draft v4 - 18 August 2007

- ❑ **Purpose of Public Workshops**
  - Explain charter intent and development process
  - Present draft MRRIC charter language to basin stakeholders and public at large
  - Provide opportunities for stakeholder/public response and feedback on the draft charter and on any additional issues for Drafting Team to consider.
  
- ❑ **The Drafting Team's "Promise to the Public"**
  - *The Drafting Team will listen to and acknowledge your interests and concerns. We will provide feedback on how we considered and incorporated your input into our recommendations for MRRIC.*
  
- ❑ **Dates and Locations**
  - Thursday, November 8: Bismarck, North Dakota (alternate: Great Falls, MT)
  - Tuesday, November 13: Sioux City, Iowa (alternate: Sioux Falls, SD)
  - Thursday, November 15: Jefferson City, Missouri (alternate: St. Louis, MO)
  
- ❑ **Meeting Timing and Format: 4:00 - 6:00 pm (optional extension to 7:00 pm)**
  - 4:00 - 4:15 pm Workshop Opening: Registration, individual welcomes
  - 4:15 - 4:30 pm Formal presentation on Charter and the drafting process
  - 4:30 - 5:15 pm Open House format offering various information and feedback stations related to the charter components. Stations would offer presentation boards and feedback forms with a brief description of each charter section and ample space for written feedback. Stations would be staffed by one or more people from the Drafting Team and/or facilitation team.
  - 5:15 - 5:30 pm Repeat of formal presentation
  - 5:30 - 6:00 pm Continuing Open House format
  - 6:15 - 7:00 pm *OPTIONAL*: Repeat of formal presentation and Open House
  
- ❑ **Roles and Responsibilities for Drafting and Institute Teams:**
  - The *Drafting Team* is encouraged to be the convener of the workshops, welcoming workshop attendees, explaining the current status of the MRRIC chartering process, and inviting feedback. It could designate a hosting team of 3-4 Drafting Team members for each workshop. The combined group of hosts for all three workshops could work with members of the facilitation team to plan and coordinate the workshops. The anticipated time commitment for the Drafting Team hosts would be 1-2 planning conference calls, review and comment on a draft workshop agenda, and attendance and participation in at least one workshop.
  - Members of the *Federal Working Group* would be invited to attend the workshops to present relevant information and answer questions.
  - The *facilitation team* staffing will be provided by Karen Amen, Martha Gilliland, and Lisa Behrens. They will work closely with the Drafting Team hosts to design and implement the process and to summarize the results of the workshops.